

Richmond Community Schools

35276 Division * Richmond, Michigan 48062 * (586) 727-3565 * www.richmond.k12.mi.us

BOARD OF EDUCATION

Deborah Michon, President
Angela Pacitto, Vice President
Bridgette Shuboy, Secretary
Danielle Sutton, Treasurer
Kyle Simmons, Trustee
Margaret Teltow, Trustee
Sherri Zube, Trustee

Brian J. Walmsley, Ed.S.
Superintendent

BOARD OF EDUCATION REGULAR MEETING MINUTES

7:00PM, MAY 10, 2021 VIRTUALLY VIA ZOOM MEETING

The Michigan Department of Health and Human Services issued an order on December 18, 2020, that prohibits indoor gatherings of two or more people from more than one household, and the Michigan Department of Labor and Economic Opportunity issued emergency rules on October 14, 2020 regarding remote work by employees when feasible. In addition, one or more of the municipalities served by the Richmond Community Schools has declared a local state of emergency, due to the ongoing COVID-19 pandemic.

To ensure against violating the indoor gathering prohibition, and in the interest of achieving the goal expressed in the MDHHS order and the MDLEO rules to protect the public health, particularly during a local state of emergency, the Richmond Community Schools Board of Education will meet virtually on **MONDAY, MAY 10, 2021** in accordance with the Michigan Open Meetings Act as amended. This notice is required to ensure that those wishing to observe and/or participate in the meeting can have the opportunity to do so.

To attend the Board meeting virtually, go to the website: <https://us02web.zoom.us/j/82020237297> and enter **Meeting ID: 820 2023 7297** and **Passcode: 524745**. Or **Dial by telephone, (213) 338 8477** and enter **Meeting ID: 820 2023 7297**.

To address the Board during audience participation, or to provide input or ask questions on any business that will come before the Board at the meeting, please indicate so during the *Public Comment* portion of the agenda. If you wish to submit your statement in writing to Board members you may do so by sending your written statement to the Superintendent, bwalmsley@richmond.k12.mi.us, or drop the written statement off at the *Board of Education & Administrative Offices*, located at in the back of Richmond Middle School, Door #18 (35276 Division, Richmond Michigan 48062). The Superintendent will provide a copy of all written statements received to each Board member as well as read the written statement during the *Public Comment* portion of the agenda.

Anyone wishing to address the Board via electronic attendance at the meeting will be recognized by the Board President. Please note that delays are possible based on the number of individuals who express interest in addressing the Board. To contact members of the Board in order to provide input or ask questions on any business before the Board at the meeting, please use the contact information found on the district's website, under the Board of Education link on the left side of the webpage.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item **9**.

Non-Discrimination Statement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion, military status, national origin or ancestry, sex (including sexual orientation), disability, age (except as authorized by law,) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or employment. Inquiries related to any nondiscrimination policies should be directed to the Superintendent, 35276 Division Road, Richmond, MI 48062, (586) 727-3565.

1. CALL TO ORDER

Meeting called to order by D. Michon at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the Board of Education.

3. MISSION STATEMENT

Mission Statement read by B. Shuboy.

4. ROLL CALL

Roll call by B. Shuboy.

- D. Michon, Present. Attending in-person from the City of Richmond, Macomb County, MI.
- A. Pacitto, Present. Attending in-person from City of Richmond, (stated Macomb Township, MI corrected) Macomb, MI.
- B. Shuboy, Present. Attending in-person from City of Richmond, Macomb County, MI.
- K. Simmons, Late with notice.
- D. Sutton, Present. Attending in-person from City of Richmond, Macomb County, MI.
- M. Teltow, Present. Attending in-person from City of Richmond, Macomb County, MI.
- S. Zube, Present. Attending in-person City of Richmond, Macomb County, MI.

Quorum: 6-1

5. APPROVAL OF AGENDA

Amendment to agenda requested by D. Michon to remove agenda item 12-D, *Approval of STEAM Tables and Stools for Will L. Lee Elementary and Richmond Middle School*. The current Action Item 12E will become item 12D. Motion to approve the Agenda as amended by B. Shuboy; supported by A. Pacitto.

Aye: 6
 Nays: 0
 Late with Notice: 1
 Motion carries: 6-0

6. APPROVAL OF CONSENT AGENDA

- A. Personnel Report
Resignations

Wycinski, Jolie (Volleyball Coach-7th Grade)

2021-04-12

- B. Claims and Accounts

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No concerns from the Board.

C. Board Meeting Minutes

1. 04-26-2021 Regular Meeting Minutes

7. BOND UPDATE

- Projects have been moved ahead for the summer Bond project.
- This week they started the roof of the auditorium.
- Two more trailers are in the parking lot.
- This weekend we moved fall and winter sports equipment that could be stored.
- Moved out anything that we could get moved out now, was moved.
- Windows at Lee should be going away any day now.
- Early Childhood wing to be moved before Memorial Day.

8. PRESENTATION(S)

A. Instructional Spotlight: *Class of 2021* Top Ten

R. Ara provided an overview of the Top Ten. A. Kastl presented award to the Top Ten students and parents placed awards around each student's neck. Honorees:

- Jasmine Alfaro; GPA of 3.986
- Jaelyn Amhdar; GPA of 4.014
- Alyssa Systemann; GPA of 4.024
- Nicholas Fistler; GPA of 4.027
- Emmelia Rhein; GPA of 4.047
- Kaitlyn Sears; GPA of 4.073
- Melissa Rochon; GPA of 4.096
- Samantha Gall; GPA of 4.099
- Skylar Swartz; GPA of 4.102
- Sarah Gasko; GPA of 4.108

B. Instructional Spotlight: High School Art Program

Presentation by R. Ara provided an overview of the high school art program. L. Kaganac announced honorees and provided examples of students' work that received honorable mentions. She congratulated and announced sophomores who received scholarship awards for the Wayne Tri-County Show scholarship awardees and 10th/11th grade student honorees for the Macomb Secondary Show.

C. FY2022 Budget Projections/Assumptions Discussion

B. Walmsley presented the 2022 projections/assumptions. Discussion with Board members regarding adjustments. Board members would like to see the CTE, EMT program costs added back to the budget; roughly \$40,000. Board agreed to take funds from the General Fund to balance the budget for now.

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D. Superintendent Evaluation Goals

B. Walmsley provided feedback regarding the 3 goals that he selected.

Superintendent Goal 1: The Superintendent shall continue to build a trusting, collaborative, and respectful relationship with the Board of Education through written communication, in-person meetings, and telephone conversations.

Superintendent Goal 2: The Superintendent shall review and recommend to the Board of Education a building-level administrative evaluation tools that provides quality feedback to allow administrators to grow as instructional leaders. If approved by the Board of Education, the Superintendent shall provide training and support to administrators on the instrument.

Superintendent Goal 3: The Superintendent shall continue to improve the quality of written communication disseminated to the public.

The Board members agreed with the goals selected and will discuss and agree on how these goals will be measure. D. Michon provided feedback regarding ways that she believes these goals can be measured.

E. First Reading of Board Policy for Commemoration of School Buildings, Facilities, and Objects

B. Walmsley provided clarification regarding the previously approved District policy and form from March of 2018. This policy was written by the District, not Thrun Law. B. Walmsley is not recommending any changes to this policy, rather provided an overview of the policy and to note that we are changing the policy number from 7250 to 3303.1. Both, the policy and form will be online in our policies.

9. PUBLIC COMMENT

Comments from Nicholas Matthes, Robotics Head Coach and Varsity Assistant Football Coach regarding the *Commemoration of School Buildings, Facilities, and Objects* policy. He requested the Board to consider revisiting the policy regarding the timeframe of the naming lasting for specified number of years. N. Matthes does not think a name should be removed from a building at the end of the time that is stated in the policy.

B. Walmsley clarified that the policy reads as “may” rather than shall so the Board has discretion.

10. SUPERINTENDENT AND LEGISLATIVE UPDATE

Legislative

B. Walmsley provided an update that there has not been any legislative guidance regarding how we will need to start the new school year off. We are therefore looking to start the school year off right now, as a normal school year. Unless something changes legislatively, we will move forward with whatever plan the Board approves in May.

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Administrative

- There will be a press release will be going out tomorrow regarding refinancing of the bonds. The refinancing netted to \$387,000 in interest expenses that we will no longer incur by financing to a lower rate.
- Mr. Walmsley acknowledged A. Kastl presenting our all-academic virtual awards. He congratulated students Sarah Gasko and Alyssa Systemann again for doing an outstanding job and receiving that accomplishment.
- This past Friday, B. Walmsley attended the Early College of Macomb (ECM) graduation ceremony. He gave shout-outs to the four students who graduated from ECM: Rachel Tavano, Megan Shuster, Alyssa Meadows and Olivia Cole, who graduated and received their associates degree.

11. ITEMS OF INTEREST FROM THE BOARD OF EDUCATION

Ms. Michon congratulated our students once again on their accomplishments.

12. ACTION ITEM

- A. Approval of Resolution of Support for the Macomb Intermediate Schools District (MISD) FY2022 Budget
Motion by D. Sutton; supported by A. Pacitto to accept the recommendation of the Superintendent and approve the attached resolution in support of the Macomb Intermediate Schools District (MISD) Fiscal Year 2022 Budget as presented in the attached documentation.

Roll Call Vote:

- D. Sutton: Aye
- A. Pacitto: Aye
- B. Shuboy: Aye
- K. Simmons: Aye
- M. Teltow: Abstain
- S. Zube: Aye
- D. Michon: Aye

Ayes: 6

Nays: 0

Abstain: 1

Motion Carries: 6-1

- B. Approval of Secretarial Furniture for Will L. Lee Elementary, Richmond Middle School and Richmond High School

Non-Discrimination Statement

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Motion by S. Zube; supported by D. Sutton to accept the recommendation of the Superintendent and award a contract to School Specialty for secretarial furniture at Will L. Lee Elementary School, Richmond Middle School and Richmond High School for an amount not to exceed \$72,003.63. Furthermore, the Board authorizes the Superintendent to enter into a contractual agreement within the scope of the project on behalf of the Board of Education.

Consistent with general provisions of the Board purchasing policy, the Superintendent is authorized to approve change orders on the project that are within the bond budget for allowances and contingency funds. This project is authorized in the application for Preliminary Qualification of Bonds, approved by the Michigan Department of Treasury and approved by the voters of Richmond Community Schools for which funding from the 2020 School Building and Site Bonds Series 1 is available.

Roll Call Vote:

D. Sutton: Aye
A. Pacitto: Aye
B. Shuboy: Aye
K. Simmons: Aye
M. Teltow: Aye
S. Zube: Aye
D. Michon: Aye

Ayes: 7

Nays: 0

Motion Carries: 7-0

- C. Approval of Art Tables and Stools for Richmond Middle School and Richmond High School
Motion by D. Sutton; supported by S. Zube to accept the recommendation of the Superintendent and award a contract to School Specialty for art tables and stools at Richmond Middle School and Richmond High School for an amount not to exceed \$45,896.49. Furthermore, the Board authorizes the Superintendent to enter into a contractual agreement within the scope of the project on behalf of the Board of Education.

Consistent with general provisions of the Board purchasing policy, the Superintendent is authorized to approve change orders on the project that are within the bond budget for allowances and contingency funds. This project is authorized in the application for Preliminary Qualification of Bonds, approved by the Michigan Department of Treasury and approved by the voters of Richmond Community Schools for which funding from the 2020 School Building and Site Bonds Series 1 is available.

Non-Discrimination Statement

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Roll Call Vote:

D. Sutton: Aye
A. Pacitto: Aye
B. Shuboy: Aye
K. Simmons: Aye
M. Teltow: Aye
S. Zube: Aye
D. Michon: Aye

Ayes: 7

Nays: 0

Motion Carries: 7-0

D. Approval of Cafeteria Lunch Tables for Richmond Middle School

Motion by D. Sutton; supported by A. Pacitto to accept the recommendation of the Superintendent and award a contract to School Specialty for forty-four (44) lunch tables at Richmond Middle School for an amount not to exceed \$31,673.84. Furthermore, the Board authorizes the Superintendent to enter into a contractual agreement within the scope of the project on behalf of the Board of Education.

Consistent with general provisions of the Board purchasing policy, the Superintendent is authorized to approve change orders on the project that are within the bond budget for allowances and contingency funds. This project is authorized in the application for Preliminary Qualification of Bonds, approved by the Michigan Department of Treasury and approved by the voters of Richmond Community Schools for which funding from the 2020 School Building and Site Bonds Series 1 is available.

Roll Call Vote:

D. Sutton: Aye
A. Pacitto: Aye
B. Shuboy: Aye
K. Simmons: Aye
M. Teltow: Aye
S. Zube: Aye
D. Michon: Aye

Ayes: 7

Nays: 0

Motion Carries: 7-0

Non-Discrimination Statement

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13. CLOSED SESSION FOR THE PURPOSES OF NEGOTIATIONS PURSUANT TO SECTION 8(C) OF THE MICHIGAN OPEN MEETINGS ACT

Motion by A. Pacitto; supported by B. Shuboy to go into Closed Session for the purposes of negotiations pursuant to Section 8(C) of the Michigan Open Meetings Act

Ayes: 7

Nays: 0

Motion Carries: 7-0

Closed Session began at 8:47pm and ended at 9:59pm.

14. ADJOURNMENT

Meeting adjourned by D. Michon at 10:00pm.

Non-Discrimination Statement

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